



GREENBANK FOOTBALL CLUB CLUB CONSTITUTION



GREENBANK FOOTBALL CLUB

The club will be called Greenbank Football Club and will be affiliated The Lincolnshire Football Association and The Mid Lincs County Youth Football League.

1. Aims and Objectives

The aims and objectives of the club will be:

- To offer coaching opportunities in football
- To promote the sport of football in a safe and fun environment
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair for everyone
- To ensure that all present and future members receive fair and equal treatment
- to ensure that everyone involved with Greenbank FC is aware of follows the FA Respect guidelines
- to ensure that all managers and/or assistants are trained to FA Level 1 in Football Coaching, First Aid and Safeguarding (as a minimum)
- to ensure that all Referees provided by Greenbank FC are trained in Safeguarding as per Lincolnshire FA rules

2. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and Codes of Conduct that the club has adopted and the policies and rules of The

Lincolnshire Football Association and The Mid Lincs County Youth Football League.

Members will be enrolled in one of the following categories:

- Committee member
- Junior playing member
- Senior playing member
- Coaching/Management member
- General volunteer member

3. Membership fees

Membership fees will only apply to playing members; will be set annually and be determined at the Annual General Meeting.

Fees will be paid by 3 separate instalments of each playing season (unless otherwise agreed by the committee)

1st Instalment	August
2nd Instalment	November
3rd Instalment	February

4. Officers of the Club

The officers will be:

President
Chair
Vice Chair
Club Treasurer
Secretary
Fixtures Secretary
Welfare Officer(s) - number as agreed
Youth Development Officer

New Manager Mentor(s) - number as agreed
Fundraising and Events Co-ordinator
any other relevant position

Officers will be elected annually by 'The Members' at the AGM.

5. Committee

The club will be managed through the Management Committee consisting of:

Adam Leeder, Shane Ward, Gary Leeder, Jackie Atkins, Simon Hutchinson, Jamie Ward, Mark Brayfield, Terry Atkins, Kevin McKinstry, Tim Squires and Ian Clarke. Only these posts will have the right to vote at meeting of the Management Committee.

The Management Committee will be convened by the Secretary of the club no less than 10 times per year.

The quorum required for business to be agreed at Management Committee meetings will be: 4

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committee members as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/Constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

6. Finance

All club moneys will be banked in an account held in the name of the club.

The financial year of the club will end on: 31st May.

An audited statement of annual accounts will be presented by the Treasurer at the AGM.

Any cheques drawn against club funds should hold the signature of the Treasurer and/or the Chairman.

7. Annual General Meeting (AGM)

Notice of the AGM will be given by the club Secretary. Not less than 21 clear days notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

The quorum for the AGM will be 10.

The Management Committee has the right to call Extraordinary General Meetings (EGM) outside the AGM. Procedures for EGMs will be the same as for the AGM.

8. Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary,

The Management Committee will meet to hear complaints within 14 working days of a complain being lodged. The committee has the power take appropriate disciplinary action including the termination of membership.

the outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 working days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 working days of the Secretary receiving the appeal.

9. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of:

A school, club or other organisation as agreed by the committee prior to confirming the club has dissolved.

10. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

11. Declaration

Greenbank Football Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.

Chairman: Adam Leeder

Signed:

Dated:

Secretary: Jackie Atkins

Signed:

Dated: